

<p style="text-align: center;"><b>POLICY OF</b></p> <p style="text-align: center;"><b>STATE OF DELAWARE</b></p> <p style="text-align: center;"><b>DEPARTMENT OF CORRECTION</b></p>	<p style="text-align: center;"><b>POLICY NUMBER</b></p> <p style="text-align: center;"><b>1.4</b></p>	<p style="text-align: center;"><b>PAGE NUMBER</b></p> <p style="text-align: center;"><b>1 OF 1</b></p>
	<p><b>RELATED ACA STANDARDS:</b></p> <p><b>2-CO-1C-06</b></p>	
<p><b>CHAPTER: 1 PURPOSE &amp; GOALS</b></p>	<p><b>SUBJECT: STAFFING</b></p>	
<p><b>APPROVED BY THE COMMISSIONER AND EFFECTIVE THIS DATE:</b></p> <p style="text-align: right;"><i>R M Co</i> 6/22/15</p>		
<p><b>APPROVED FOR PUBLIC RELEASE</b></p>		

- I. **AUTHORITY:** 11 *Del. C.* §6517, 29 *Del. C.* §8903
- II. **PURPOSE:** To provide sufficient staffing to accomplish the mission of the Department.
- III. **APPLICABILITY:** All Department employees.
- IV. **DEFINITIONS:** NA
- V. **POLICY:** It is the policy of the Department of Correction to provide sufficient staff to ensure efficient operations consistent with its mission.

The Commissioner and Executive Committee shall establish staffing goals and objectives. As part of the budget process, each Bureau Chief/Section Manager will annually identify staffing needs for review by the Executive Committee.

