

<p style="text-align: center;">POLICY OF</p> <p style="text-align: center;">STATE OF DELAWARE</p> <p style="text-align: center;">DEPARTMENT OF CORRECTION</p>	<p style="text-align: center;">POLICY NUMBER</p> <p style="text-align: center;">E-10</p>	<p style="text-align: center;">PAGE NUMBER</p> <p style="text-align: center;">1 of 2</p>
<p>CHAPTER: 11 BUREAU OF CORRECTIONAL HEALTHCARE SERVICES</p>	<p>RELATED NCCHC/ACA STANDARDS:</p> <p>P-E-10, 3-ALDF-4E-30 (IMPORTANT)</p>	
<p>APPROVED BY THE COMMISSIONER:</p>	<p>SUBJECT:</p> <p>PATIENT ESCORT</p>	
<p>EFFECTIVE DATE: 11/14/07</p>	<p>REVISED: 4/13/09</p>	
<p>APPROVED FOR PUBLIC RELEASE</p>		

- I. AUTHORITY: Bureau of Correctional Healthcare Services
- II. PURPOSE: Offender access to care is maintained through timely movement to medical, dental and mental health clinics both onsite and offsite.
- III. APPLICABILITY: All Department of Correction employees and vendor staff, offenders, and any outside healthcare provider servicing DOC offenders.
- IV. DEFINITIONS: See glossary.
- V. POLICY:
 1. Correctional staff cooperates with healthcare staff to make offenders available for scheduled on-site and off-site treatment appointments.
 2. Healthcare staff attempts to schedule on-site clinics and off-site appointments in a manner least disruptive to the institution's routine.
 3. The site Health Services Administrator explores scheduling options with the appropriate institutional staff to determine how to structure sick call, clinics and on-site healthcare appointments. Factors to be considered include:
 - a. Security level
 - b. Institutional schedule (e.g., counts, meals, recreation, visiting times, programs)
 - c. Escort availability
 - d. Location sick call services are provided (in medical unit, housing areas with medical offices, etc.)

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4. The site Health Services Administrator, or designee, notifies correctional staff with identification of offenders requiring movement.
5. A report identifying missed off-site healthcare appointments by numbers and reasons is discussed in MAC and QI Meetings.
6. Confidentiality of health information is maintained for all health care services provided onsite or offsite. Refer to Confidentiality and Maintenance of health records for more specific information related to Confidentiality.
7. Custody staff transporting offender's offsite is provided information related to health care only as it relates to maintaining security, safety of offender, officers and the public.

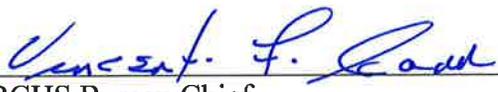
References:

National Commission on Correctional Health Care: Standards for Health Services in Prisons, 2008, P-E-10

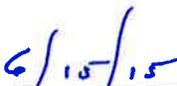
American Correctional Association: 3rd Edition with 2008 Supplements ALDF, 3-ALDF-4E-30

STATE OF DELAWARE DEPARTMENT OF CORRECTION	POLICY NUMBER E-10	PAGE NUMBER Review Addendum
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I have reviewed this policy and it is scheduled to be revised.



Acting BCHS Bureau Chief
Vincent F. Carr, DO, FACP



Date