

POLICY OF STATE OF DELAWARE DEPARTMENT OF CORRECTION	POLICY NUMBER 4.6	PAGE NUMBER 1 of 1
	RELATED ACA Standards 2-CO-4B-01, 2-CO-4B-03	
CHAPTER: 4 Decision Making Related to Offenders	SUBJECT: Classification	
APPROVED BY THE COMMISSIONER:		
EFFECTIVE DATE:		
APPROVED FOR PUBLIC RELEASE		

I. AUTHORITY: 11 *Delaware C.* §6527, §6529, §6529A, §6530, §6531

II. PURPOSE: To establish a system of classification within the Delaware Department of Correction (DOC).

III. APPLICABILITY: All DOC employees, volunteers, persons and organizations conducting business with the DOC and all offenders under the custody and supervision of the DOC.

IV. DEFINITIONS: Classification - The systematized assessment of offender needs based on specific criteria; a process by which offenders are assigned security or supervision levels and programming based on a variety of factors.

IV. POLICY: It is the policy of the DDOC that a uniform classification system with an appeal process is established and maintained and that specific criteria will be used to assist in the placement of offenders in proper security settings and program and/or program and treatment services consistent with rehabilitative and special needs of the offender, the security concerns of the DOC and the safety of the public.

The Bureau Chiefs of Prisons and Community Corrections are responsible to develop and routinely evaluate and monitor compatible classification systems for their respective populations. Classification criteria should include but not be limited to:

- A. Consideration of gender, age and criminal history.
- B. Identification of academic, vocational and treatment needs.
- C. Behavioral risk presented both at the institutional and community/public.
- D. Court orders.
- E. Statutory requirements or prohibitions.

All classification systems must have processes for classification plans, status reviews, pre-parole progress reports, and be in compliance with Chapter 4 “Decision Making Related to Offenders” of the DOC Policy Manual.