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| POLICY OF STATE OF DELAWARE DEPARTMENT OF CORRECTION | POLICY NUMBER 8.56 | PAGE NUMBER 1 of 2 |
| | RELATED ACA STANDARDS: 2-CO-3A-01 | |
| CHAPTER: 8 ADMINISTRATION | SUBJECT: FIREARM SELECTION COMMITTEE | |
| APPROVED BY THE COMMISSIONER AND EFFECTIVE THIS DATE: | | |
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| APPROVED FOR PUBLIC RELEASE | | |

I. AUTHORITY: 11 *Del. C.* §6517; 29 *Del. C.* §8903

II. PURPOSE: To establish the Firearm Selection Committee, as well as its role and responsibilities.

III. APPLICABILITY: All Department employees.

IV. DEFINITIONS:

CERT: Correction Emergency Response Team

EDC: Employee Development Center

V. POLICY: It is the Department's goal to standardize the type of firearms used. The Firearm Selection Committee will consist of the CERT Commander, EDC Administrator or designated firearm instructor, the Bureau Chief of Administrative Services or designee, the Bureau Chief of Prisons or designee, the Bureau Chief of Community Corrections or designee, and a representative from Probation and Parole.

VI. PROCEDURES: When evaluating a firearm for Department use, the Firearm Selection Committee should consider the following:

1. Reason for changing the current firearm.
2. Intended application of the firearm being considered.
3. Service history of the firearm being considered.
4. Changes in training required to move to this firearm.
5. Amount of training required to transition staff to the new firearm.
6. Costs associated with transitioning to a new firearm.

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| POLICY OF STATE OF DELAWARE DEPARTMENT OF CORRECTION | POLICY NUMBER 8.56 | PAGE NUMBER 2 of 2 |
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All firearms being considered should be field tested at a range as determined by the Firearms Selection Committee and evaluated for safety.

Any exceptions to this policy are to be made in writing from the respective budget unit manager to the appropriate Bureau Chief, whose recommendation will be forwarded to the Commissioner for the final decision.